

De Nederlandsche Bank N.V.
Statistiek
Financiële Sectoral accounts

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www.dnb.nl/en/

Trade Register 3300 3396

Re:

Designation as a DRA reporting institution, with OFK profile, for macroeconomic statistics purposes

Dear Sir, Madam,

We hereby designate your enterprise or group of enterprises as a reporting institution, based on the data you have submitted to us or that are known to us. This means we impose what is known as a DRA reporting obligation, with OFK profile, for quarterly submission. The first report that must be submitted comprises data for the first quarter of 2020.

Purpose and legal framework

Your report helps us prepare various statistics for the category of "Other financial institutions", which are financial institutions other than banks, insurance firms and pension funds. These statistics include the sectoral accounts, balance of payments, international investment position and a range of sector-specific statistics. We prepare the sectoral accounts jointly with Statistics Netherlands (CBS), and it has been agreed that we collect the data from the financial institutions.

The statutory framework that forms the basis for your reporting obligation is comprised of:

- the 2016 Mandating Decision on DNB-CBS cooperation (*Mandaatbesluit samenwerking DNB-CBS 2016*) issued pursuant to the Act concerning Statistics Netherlands (*Wet op het Centraal bureau voor de statistiek*) in conjunction with the Decree on data collection by Statistics Netherlands (*Besluit gegevensverwerking CBS*); and
- the External Financial Relations Act and the ensuing Balance of payment reporting instructions (*Rapportagevoorschriften betalingsbalansrapportages 2003 – RV 2003*). The Regulation amending the Balance of Payments Reporting Instructions 2003, published in the Government Gazette on 27 November 2019, will amend the reporting instructions effective from 1 July 2020.

Deadline

The submission deadline is 30 calendar days after the end of the relevant reporting quarter, pursuant to Section 12(1b) of the Decree on data collection by Statistics Netherlands (*Besluit gegevensverwerking CBS*) and Section 3(5) of the RV 2003. This means we must receive the first report, comprising data for the first quarter of 2020, no later than 30 April 2020.

Should you fail to meet your reporting obligations, we are authorised under the regulations cited above to impose an administrative fine, issue an order subject to penalty, or do both.

Institutions for which you must submit reports

The annex to this letter lists the financial institutions for which you must submit reports and, where relevant, which institutions you must include in which groups. Separate reports must be submitted for each group. If reporting in accordance with

Date

20 December 2019

Your reference**Our reference**

T050-1993887114-4287

Handled by**Annexes**

this group structure does not reflect the current situation or if it differs considerably from your company's operating structure, please contact your account manager for this report. The same applies if any changes are made to the structure of these enterprises. Your account manager's contact details are given at the end of this letter.

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Profile and contents

Your reporting obligation has the OFK profile, which stands for *Overige Financiële instellingen Kwartaal* (other financial institutions, quarterly). If your institution currently has a reporting obligation with the OFI profile or, in some cases, the PNM profile, we will convert it to OFK with effect from 1 January 2020.

You do not need to complete the GD form. The other forms, and detailed explanatory notes, are available as PDF documents on our website.

⇒ To download them, go to www.dnb.nl/en.

⇒ In the Statistics menu, select e-Line BB.

⇒ In the left-hand column, select Reporting profiles.

⇒ Select OFK.

⇒ In the "Downloads" section, under "Current reporting framework", download "Quarterly reporting forms for profile OFK EN".

How to submit a report

Reports must be submitted through our online e-Line Balance of Payments application. To use it, proceed as follows.

⇒ Go to www.dnb.nl/en.

⇒ In the Statistics menu, select e-Line BB.

⇒ In the left-hand column, select "Logging into e-Line BoP" or in the right-hand column, click on "Logging into e-Line Balance of Payments".

Under "General user documentation" in the left-hand column, you can find the user manual and the terms and conditions for use under "Downloads". This "Downloads" section also contains instructions for creating XML/CSV files that are needed if you wish to import data from your records into e-Line ("Creation of XML- or CSV-files, documentation for programmers"). In addition, there are files with XML import specifications for your report. These are available in Dutch.

You must activate eHerkenning to log into the e-Line BB reporting website. The eHerkenning authentication system for businesses is comparable to the Dutch DigiD authentication system for private individuals. It supports various assurance levels, and you need at least a level 3 assurance token to access e-Line BB.

Please be sure to apply for this in time to meet the strict reporting deadline. We also recommend that you start making the necessary arrangements to enable your staff to use the service and that you use the new login system for the first time soon. Reporting entities may perform a test run without actually submitting reports. More detailed information is available on our website at:

<https://www.dnb.nl/en/statistics/eline-bb/news-archives/dnb371684.jsp>

Monthly securities report (MSR) introduced with effect from 1 July 2020

The securities element of DRA reporting will be replaced by a new monthly securities report with effect from 1 July 2020. If this applies to you, we will inform you in a separate letter.

Help desk/support

If you have any questions about the substance of the reports, or about consolidation circles or enterprise structures that are relevant to reporting, please contact our account managers Maria Piszczek at +31 20 524 3206 or Paul Vleeshouwers at +31 20 524 3112, or send them an email at ofi@dnb.nl.

For technical support with the e-Line Balance of Payments application, please contact our Service Desk on business days between 8:00 am and 6:00 pm by telephone at +31 20 524 6111, or by email at ict-servicedesk@dnb.nl.

Yours faithfully,
De Nederlandsche Bank N.V.

Melle Bijlsma
Head of the Financial Sector Accounts Department

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